

A Newsletter for Fleet Emissions Inspection Facilities and Inspectors

IN THIS ISSUE...

-  **Editorial Desk**
-  **The Rules Corner**
-  **Questions & Answers**
-  **Training Calendar**

VEI Web site: www.carcare.azdeq.gov

Editorial Desk:

Welcome to 2010 and to the Spring 2010 issue of "Fleets in Review." In this issue we continue the ongoing review of the rules governing the Vehicle Emissions Program.

IMPORTANT NOTE: Due to the passing of the new state budget most State offices are required to be closed an additional six (6) days in fiscal year 2011. The waiver facilities located at 600 N. 40th Street, Phoenix and 4040 E. 29th Street, Tucson will be closed on those days. This will affect your normal Friday walk-in testing so please mark your calendars. Friday walk-in testing will be changed to Thursdays on July 22, 2010; Aug. 19, 2010 and June 9, 2011. Friday walk-in testing for Sept. 17, 2010, Nov. 26, 2010, and Dec. 23, 2010, will be cancelled. Remember you can renew your fleet inspector license 30 days prior to expiration. If you need to make special arrangements, please contact a member of the training staff for an appointment. We apologize for the inconvenience, and appreciate your cooperation and understanding.

The Rules Corner:

A continuing discussion of the rules governing vehicle emissions inspections. How do we get these rules in the first place? Who enforces them? Who must follow them? We hope to answer these and other questions about the Arizona Administrative Code (AAC) in this column. Readers may look at the rules online or purchase a copy of them by going to the Secretary of State Web site: www.azsos.gov.

In this issue we will continue our study, beginning with R18-2-1018.

R18-2-1018. Certificate of Inspection

- A. All fleet facilities, other than government fleets, must use the certificate of inspection (as provided by ADEQ) as evidence of meeting the emissions inspection requirements. If a fleet has a vehicle inspected at a state inspection station, the VIR will serve as the evidence.
- B. Information required on the Certificate of Inspection (COI) is: VIN, model year, license number, vehicle meets area A requirements (where applicable), owner of vehicle, date of expiration, fleet permit number, and inspector signature and license number.
- C. A COI is transferable to an auctioneer licensed as a motor vehicle dealer in order to sell the vehicle. The COI is good for 180 days after transfer, or until registered to a new owner.
- D. COIs are not transferable in any other situation than in "C" above.
- E. Only the fleet agent, as determined by R18-2-1019.D.4, is eligible to purchase COIs.

R18-2-1019. Fleet Station Procedures and Permits

(Note: R18-2-1019, which follows, is the principal rule governing fleets. However, it makes reference to many of the other rules, and in particular, R18-2-1006.)

- A. The requirements for issuing a fleet station permit are:
 1. Fleet must own or lease 25 or more vehicles for sale; place of business is within area A or B; make application to ADEQ for a fleet station permit.
 2. Application forms are available from ADEQ. Completed applications are to be submitted to ADEQ with a fleet agent designation form. The fleet agent must pass the agent exam, and the department will conduct a site audit.
 3. Before an application can be approved ADEQ will inspect the facility for compliance with this rule (subsections B and C).
 4. Fleet station permits do not have an expiration date.

(continued on page 2)

5. Permits are issued for one address only.
 6. Permits are non-transferable.
 7. If the name or address of a permittee changes (but not the ownership) the permit shall be surrendered, with a new application, and a new permit issued.
 8. In the event of loss, a duplicate permit may be issued. If the original is recovered, the duplicate permit must be surrendered.
- B. Equipment required for a fleet permit holder or applicant, includes (per type of permit):
1. For idle/2500 rpm testing;
 - a. Infra-red analyzer compliant with R18-2-1006.F.7
 - b. Pressure test equipment for functional gas cap test, compliant with R18-2-1006.E.6.a
 - c. Ignition operated tachometer.
 2. For steady state loaded testing; a, b and c above, plus a dynamometer
 3. For transient loaded testing; pressure test equipment, as above, plus;
 - a. equipment to perform a transient test as required in R18-2-1006.E.2
 - b. equipment to perform an evaporative pressure test as required in R18-2-1006.E.2.b
 - c. Equipment to perform maintenance and quality control per R18-2-1006.E.2 and "IM240 and Evap Technical Guidance.
 4. For OBD testing;
 - a. Scan tool that complies with SAE J1979
 - b. pressure test equipment as above.
 5. For diesel testing;
 - a. opacity meter, compliant with R18-2-1006.H for area A, or R18-2-1006.I.6.b for area B
 - b. a dynamometer for all diesel vehicles in area B or for light duty diesel vehicles in area A.
- C. Fleet facilities shall (provide suitable location for fleet activity by) having:
1. Space for repair and maintenance of fleet vehicles.
 2. Facility shall be exclusively owned or leased by the fleet applicant.
- D. Fleets must employ personnel for the fleet inspection functions (by fleet type):
1. Person(s) to perform tune-ups and repair of fuel and ignition systems (non-diesel)
 2. Person(s) to perform tune-ups and repair of fuel systems (diesel)
 3. A licensed vehicle emissions inspector.
 4. A fleet agent. (The agent must be in charge of or oversee the day to day function of the fleet operation)
- E. Vehicles owned by fleet entities must be inspected in accordance with R18-2-1006.D thru I, except:
1. Dealer fleet vehicles (resale) in area A, and all area B vehicles 1981 or newer shall take and pass curb idle and 2500 rpm tests as specified (per Table 2).
 2. Dealer fleet vehicles in area A and all area B vehicles 1980 and older shall take and pass a curb idle test. (per Table 2)
 3. Dealer fleet vehicles, 1975 or newer in area A shall be subject to a tampering inspection. (R18-2-1006.E.6)
 4. Dealer fleet vehicles, 1975 or newer in area B shall be subject to a tampering inspection. (R18-2-1006.F.6)
 5. Consignment vehicles must be tested at a state station (they are not owned by the dealer fleet)
- F. Fleet inspectors shall complete and process the inspection forms:
1. Certificates of inspection shall be completed and signed at the time of passing inspection, by the inspector doing the inspection; Expiration date shall be one year from date of inspection (for biennial vehicles, two years from inspection); All copies of certificate shall be legible; MVD must receive the original dated certificate or electronic transmittal to process a registration; The fleet shall forward monthly the second copy of the certificate and the Fleet Vehicle Inspection Report/Monthly summary to ADEQ; The third copy of the certificate and the Monthly Summary shall be retained for two years; Certificates are to be purchased from ADEQ in lots of 25; Certificates shall have a fixed fee established by the Director; Only ADEQ may sell certificates; Fleets shall be responsible for security of certificates in their possession; If a certificate is lost or stolen the fleet must notify ADEQ within 24 hours; Lost or damaged original completed certificates may be replaced by a director's certificate (by ADEQ) provided one or more of the copies is available as proof, the Fleet Vehicle Inspection Report/Monthly Summary corroborates the inspection, a letter is submitted explaining the loss, and the fee is paid for the director's certificate; voided certificates shall be retained with the fleet's copy (third) of the certificate.
 2. The Fleet Vehicle Inspection Report/Monthly Summary shall be obtained from ADEQ and

(continued on page 3)



Arizona Motor Car Company is located at 1501 W. Van Buren in Phoenix. Ira Berman is the owner, Inspector, and fleet agent. Congratulations Ira for excellent compliance with vehicle emissions inspection regulations.

shall be completed by the inspector at the time of inspection along with the certificate. All applicable information on the form shall be included.

3. Waivers (this section is being deleted from future printings of rule. Certificates of Waiver are no longer sold to fleets).
 4. Upon request, a state inspector shall be allowed access to fleet records and to make photocopies as he deems necessary.
- G. Fleets must comply with the following general operating requirements:
1. Licenses shall be prominently displayed.
 2. Fleets must own (or lease) the vehicles it inspects.
 3. Inspection equipment shall be properly maintained and calibrated.
 4. Fleets shall surrender their permit if they are unable to maintain an adequate fleet (25 vehicles).
 5. Dealer fleets must comply with ARS § 49-542.03.
 6. Fleets which fail to comply with subsections B, C, or D shall cease fleet operations immediately.
 7. Fleets shall cease fleet activities if no inspector is currently employed, and fleets must notify ADEQ in writing within seven (7) days of the employ or termination of a licensed inspector.
 8. In the event of the fleet agent leaving the facility, fleet activities must cease until a new agent is secured and application is processed by ADEQ.

H. Fleet activities are governed by compliance and enforcement rules:

1. R18-2-1019 is the governing rule for the establishment and operation of a fleet station. Principally, subsections B thru G apply at all times. B, C and D also apply before a permit can be issued.
2. The director may suspend or revoke a fleet station permit according to ARS § 49-546.F and ARS Title 41, Chapter 6.
3. If a fleet station permit is surrendered, all remaining certificates shall be returned to the department for refund.
4. Fleet vehicles are subject to inspection by a state inspector.
5. Surrender of a fleet permit shall not prevent the department from investigating or conducting proceedings against the fleet.

R18-2-1020. Suspended (pending repeal)

R18-2-1021. Reserved

R18-2-1022. Procedure for waiving inspections due to technical difficulties.

Provision is made for the manager of an official state inspection station to issue a director's certificate, in lieu of a compliance certificate, to a vehicle that cannot be inspected (due to a mechanical or design problem inherent to the vehicle). Only the manager of an official state inspection station is authorized to issue a directors certificate. **No such provision is made in the law for fleet inspection stations.**

Questions & Answers:

In this column staff will deal with recurring questions about emissions related problems and their solutions. We encourage you to submit your queries to VEI at (602) 771-3950 and ask for a technician. Questions of a common nature will also be addressed here.

Question: When a waiver is issued to a vehicle, can the vehicle be eligible for another one later?

Answer: According to State law, once a waiver has been granted to a vehicle, the vehicle must be repaired to pass emissions before the following registration cycle, and may not receive another waiver in its lifetime.

Question: What is the real purpose for waivers?

Answer: Emissions waivers have been created so that vehicle owners may have an extended period of time to repair a vehicle facing extensive repairs. It is meant to decrease the hardship for people facing high repair bills. It is not intended to allow polluting vehicles to continue indefinitely.

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2010 Emissions Class Schedule

MARCH 2010	
Fleet	Dates
Gov/Fleet Shop "CFD" Licensing	2 - 4
Gov/Fleet Shop "CF" Licensing	2 - 3
Gov/Fleet Shop "FD" Licensing	*3 - 4
Dealer "CF" Licensing	9 - 10
Tucson "CFD" Licensing	27 - 28

MAY 2010	
Fleet	Dates
Gov/Fleet Shop "CFD" Licensing	4 - 6
Gov/Fleet Shop "CF" Licensing	4 - 5
Gov/Fleet Shop "FD" Licensing	*5 - 6
Dealer "CF" Licensing	11 - 12
No Tucson Class Scheduled	

APRIL 2010	
Fleet	Dates
Gov/Fleet Shop "CFD" Licensing	6 - 8
Gov/Fleet Shop "CF" Licensing	6 - 7
Gov/Fleet Shop "FD" Licensing	*7 - 8
Dealer "CF" Licensing	13 - 14
Tentative Tucson "CFD" Licensing	27 - 28

JUNE 2010	
Fleet	Dates
Gov/Fleet Shop "CFD" Licensing	8 - 10
Gov/Fleet Shop "CF" Licensing	8 - 9
Gov/Fleet Shop "FD" Licensing	*9 - 10
Dealer "CF" Licensing	15 - 16
No Tucson Class Scheduled	

* - Strongly Recommended/Optional attendance for "FD" Licensing

* Note: If attending the Wednesday Thursday class for "FD" start time for Wednesday class is 10 AM