***Site Characterization Report***

**alternately: *Site Characterization Report and Remediation Completion Report***

**Site Name**

**Site Address**

**VRP Site Code: XXXXX-XX**

**Month Day, Year**

**Prepared by:**

**Contractor Name**

**Contractor Address**

**City, State, Zip Code**

**Prepared for:**

**Volunteer Name**

**Volunteer Address**

**City, State, Zip Code**

**TABLE OF CONTENTS (Do not make changes within the Table of Contents. Changes should be made to the headers themselves. Use only those headers which are applicable; remove those that are not applicable; and add as necessary. The headers are located in in the body of the report. Once headers have been updated, right click on the Table of Contents and select “update field” then “update entire table”. Delete this red text if using this template for your report.)**

Acronyms and Abbreviations iv

Executive Summary vii

1.0 Introduction 8

2.0 Conceptual Site Model 8

2.1 Site Characteristics 8

2.1.1 Physical Location 8

2.1.2 Facility Structures 8

2.1.3 Historical Land Use 8

2.1.4 Current Land Use 8

2.1.5 Active Management Area/Water Provider 8

2.1.6 Drywells 8

2.1.7 Topography 8

2.1.8 Stratigraphy 8

2.1.9 Hydrology 8

2.1.10 Hydrogeology 8

2.1.11 Climate/ Meteorology 8

2.2 Surrounding Land Use and Populations 8

2.3 Contaminants of Concern 8

2.4 Impacted Media 8

2.5 Applicable State Regulatory Levels 8

2.6 Site-Specific Background Data 9

2.7 Exposure/Receptor Assessment 9

3.0 Previous Investigations 9

3.1 Phase I Environmental Site Assessment 9

3.2 Phase II Environmental Site Assessment 9

3.3 Preliminary Assessment 9

3.4 Site Investigation 9

4.0 Site Characterization 9

4.1 Investigation Objectives 9

4.2 Community Involvement 9

4.3 Field Preparation 9

4.3.1 Health and Safety Plan 9

4.3.2 Permits 9

4.3.3 Utility Clearance 9

4.3.4 Equipment Maintenance and Calibration 9

4.3.5 Field Documentation 9

4.4 Soil Investigation 10

4.4.1 Soil Sampling Methodology 10

4.4.2 Soil Analytical Results 10

4.4.3 Potential for Leaching to Groundwater 10

4.5 Soil Vapor Investigation 10

4.5.1 Soil Vapor Sampling Methodology 10

4.5.2 Soil Vapor Analytical Results 10

4.5.3 Conversion of Soil Vapor Results to Soil Solid Results 10

4.5.4 Comparison of Total Solids Results to Converted Soil Vapor Results 10

4.6 Groundwater Investigation 10

4.6.1 Borehole Lithology and Geophysics 10

4.6.2 Well Installation 10

4.6.3 Well Construction 10

4.6.4 Well Development 10

4.6.5 Well Survey 10

4.6.6 Groundwater Sampling Methodology 10

4.6.7 Groundwater Analytical Results 10

4.7 Surface Water Investigation 10

4.7.1 Surface Water Sampling Methodology 10

4.7.2 Flow Characteristics 10

4.7.3 Surface Water Analytical Results 10

4.7.4 Relationship Between Discharge Rate and Concentrations 10

5.0 Investigative Derived Waste 10

6.0 Quality Assurance 10

6.1 Data Quality Objectives and Indicators 11

6.2 Sample Handling 11

6.2.1 Chain of Custody 11

6.2.2 Sample Labels 11

6.2.3 Sample Storage 11

6.3 Field Quality Assurance/Quality Control 11

6.4 Laboratory Quality Assurance/Quality Control 11

6.5 Data Management 11

6.5.1 Data Compilation 11

6.5.2 Data Verification and Validation 11

7.0 Conclusions 11

8.0 Recommendations 11

9.0 References 12

**FIGURES (use those applicable; remove those not applicable; add as necessary.)**

**Figure X**: Site Vicinity Map (to scale)

**Figure X**: Site Map (to scale)

**Figure** **X**: Sample Location Map (to scale)

**Figure X**: Well Location Map (to scale)

**Figure X**: Groundwater Elevation Map (to scale)

**Figure X**:

**Figure X**:

**Figure X**:

**Figure X**:

**Figure X**:

**TABLES (use those applicable; remove those not applicable; add as necessary.)**

**Table X**: Site Chronology

**Table X**: Soil Sampling Results

**Table X**: Soil Vapor Sampling Results

**Table X**: Groundwater Sampling Results

**Table** **X**: Groundwater Elevation Data

**Table X**: Well Construction Information

**Table X**:

**Table X**:

**Table X**:

**Table X**:

**APPENDICES (use those applicable; remove not applicable; add as necessary.)**

**Appendix X**: Environmental Data Resources, Inc. Records Search Report

**Appendix X**: Boring Logs/Well Construction Logs

**Appendix X:** Laboratory Analytical Results

**Appendix X**: 95% UCL Calculations

**Appendix X**: Groundwater Monitoring Well Hydrographs

**Appendix X**: Three-Phase Partitioning Equations (Soil Vapor Samples)

**Appendix X**:Site-Specific Groundwater Protection Level Calculations

**Appendix X**: Community Involvement Documentation

**Appendix X**:

**Appendix X**:

**Appendix X**:

**Appendix X**:

**Appendix X**:

**Appendix X**:

# Acronyms and Abbreviations

**(VRP NOTE: Use those applicable; Remove those not applicable; Add as appropriate.)**

A.A.C. Arizona Administrative Code

ABA acid-base accounting

ABP acid-base potential

ADEQ Arizona Department of Environmental Quality

ADHS Arizona Department of Health Services

ADOT Arizona Department of Transportation

ADWR Arizona Department of Water Resources

AGP acid generation potential

amsl above mean sea level

ANP acid neutralization potential

A.R.S. Arizona Revised Statutes

AWQS Aquifer Water Quality Standards

bgs below ground surface

BTEX benzene, toluene, ethylbenzene, total xylenes

CD compact disc

CERCLA Comprehensive Environmental Response, Compensation, and Liability Act

CFR Code of Federal Regulations

cis-1,2-DCE cis-1,2-dichloroethene**/**cis-1.2-dichloroethylene

COC contaminant of concern

DCA dichloroethane

DEUR Declaration of Environmental Use Restriction

DNAPL dense non-aqueous phase liquid

DO dissolved oxygen

ERA Ecological Risk Assessment

°F degrees Fahrenheit

FSP *Field Sampling Plan*

GPL Groundwater Protection Level

gpm gallon per minute

GPR ground penetrating radar

HASP *Health and Safety Plan*

HSA hollow stem auger

IDW investigation derived waste

LNAPL light non-aqueous phase liquid

MCLs maximum contaminant levels

μg/L microgram per liter

mg/kg milligrams per kilogram

MW monitoring well

ND non-detect

nrSRLs non-residential Soil Remediation Level(s)

ORP oxidation-reduction potential

PA Preliminary Assessment

PCB polychlorinated biphenyl

PCE tetrachloroethene**/**tetrachloroethylene; or perchloroethene**/**perchloroethylene

PDB passive diffusion bag

ppb parts per billion

ppm parts per million

PVC polyvinyl chloride

QA quality assurance

QA/QC quality assurance/quality control

QAPP *Quality Assurance Project Plan*

QC quality control

RCRA Resource Conservation and Recovery Act

rSRL residential Soil Remediation Level(s)

SI Site Inspection

SPLP synthetic precipitation leaching procedure

SRL(s) Soil Remediation Level(s)

ss-SRL(s) site-specific Soil Remediation Level(s)

STLC soluble threshold limits concentrations

SWQS Surface Water Quality Standards

TCE trichloroethene**/**trichloroethylene

TCL target compound list

TCLP toxicity characteristic leaching procedure

TIC tentatively identified compound

TSDF treatment storage and disposal facility

U.S.C. United States Code (Laws/Statutes)

USEPA United States Environmental Protection Agency

USGS United States Geologic Survey

UST underground storage tank

VOC volatile organic compound

VRP Voluntary Remediation Program

WWTP wastewater treatment plant

XRF x-ray fluorescence

# Executive Summary

**(VRP Note: Insert short report summary in this box; Do not exceed one page.)**

# Introduction

# Conceptual Site Model

## Site Characteristics

### Physical Location

### Facility Structures

### Historical Land Use

### Current Land Use

### Active Management Area/Water Provider

### Drywells

### Topography

### Stratigraphy

### Hydrology

### Hydrogeology

### Climate/ Meteorology

## Surrounding Land Use and Populations

## Contaminants of Concern

## Impacted Media

## Applicable State Regulatory Levels

(**Delete non-applicable regulatory standards/rows from table. Delete this red text**.)

| **Regulatory Level** | **Regulatory Citation** |
| --- | --- |
| Residential Soil Remediation Levels (rSRLs) | A.A.C. R18-7-203; R18-7-205; A.A.C. Title 18, Chapter 7, Appendix A |
| Non-Residential Soil Remediation Levels (nrSRLs) | A.A.C. R18-7-203; R18-7-205;A.A.C. Title 18, Chapter 7, Appendix A |
| Site-Specific Soil Remediation Levels (ss-SRLs) | A.A.C. R18-7-203; R18-7-206 |
| Background Soil Levels  | A.A.C. R18-7-203; R18-7-204; |
| Groundwater Protection Levels (GPLs) | A.A.C. R18-7-203(B)(1); ADEQ GPL Guidance: <http://www.azdeq.gov/environ/waste/sps/> |
| Numeric/Narrative Surface Water Quality Standards (SWQS) | A.A.C. R18-11-108; R18-11-406; A.A.C. Title 18, Chapter 11, Appendices A & B |
| Numeric/Narrative Aquifer Water Quality Standards (AWQS) | A.A.C. R18-11-405; R18-11-406 |

## Site-Specific Background Data

## Exposure/Receptor Assessment

# Previous Investigations

## Phase I Environmental Site Assessment

## Phase II Environmental Site Assessment

## Preliminary Assessment

## Site Investigation

# Site Characterization

## Investigation Objectives

## Community Involvement

## Field Preparation

### Health and Safety Plan

### Permits

### Utility Clearance

### Equipment Maintenance and Calibration

### Field Documentation

## Soil Investigation

### Soil Sampling Methodology

### Soil Analytical Results

### Potential for Leaching to Groundwater

## Soil Vapor Investigation

### Soil Vapor Sampling Methodology

### Soil Vapor Analytical Results

### Conversion of Soil Vapor Results to Soil Solid Results

### Comparison of Total Solids Results to Converted Soil Vapor Results

## Groundwater Investigation

### Borehole Lithology and Geophysics

### Well Installation

### Well Construction

### Well Development

### Well Survey

### Groundwater Sampling Methodology

### Groundwater Analytical Results

## Surface Water Investigation

### Surface Water Sampling Methodology

### Flow Characteristics

### Surface Water Analytical Results

### Relationship Between Discharge Rate and Concentrations

# Investigative Derived Waste

# Quality Assurance

## Data Quality Objectives and Indicators

## Sample Handling

### Chain of Custody

### Sample Labels

### Sample Storage

## Field Quality Assurance/Quality Control

## Laboratory Quality Assurance/Quality Control

## Data Management

### Data Compilation

### Data Verification and Validation

# Conclusions

# Recommendations

# References