



ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY
WASTE INSPECTIONS & COMPLIANCE UNIT

HAZARDOUS WASTE INSPECTION REPORT

FACILITY NAME: _____

EPA ID NUMBER: _____

STREET ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE NUMBER: _____

MAILING ADDRESS: _____

INSPECTION DATE: _____

FACILITY REPRESENTATIVE(S) AND TITLE(S):

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

ADEQ REPRESENTATIVE(S):

1. _____
2. _____
3. _____
4. _____

OTHER PARTICIPANTS/AGENCIES (Name, Agency and Title):

1. _____
2. _____
3. _____
4. _____

NOTE: Any omissions in this report and any accompanying notices shall not be construed as a determination of compliance with applicable regulations. Any regulatory citations to 40 CFR are as adopted by the Arizona Administrative Code, A.A.C. R18-8-201 *et seq.* Photographs available upon request.

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Waste Determinations / Generator Status

C N N/A P <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Copies †	1. Does the facility conduct appropriate Waste Determinations? Waste determination documentation <u>may</u> include: <ul style="list-style-type: none"> Lists of wastes produced Process descriptions Material Safety Data Sheets Waste Profile Sheets Sampling plans Analytical results Raw analytical data and QA/QC documents 40 CFR § 262.11	Comments:
C N N/A P <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Copies/ Photograph(s) †	2. Does the facility accurately determine its generator status? LQG generation rates: <ul style="list-style-type: none"> more than 1000 kg (2200 lbs.) of hazardous waste in any one month; more than 1 kg (2.2 lbs.) of acute hazardous waste in any one month; or more than 100 kg (220 lbs.) of acute hazardous waste debris in any one month. 40 CFR § 262.34 (a) and 40 CFR § 261.5 (c), (d), & (e)	Comments:
C N N/A P <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	3. Has the facility that is storing F006 wastewater treatment sludge from electroplating over 90 days, but no more than 180 days, complied with the following: <ul style="list-style-type: none"> Pollution prevention to reduce contaminants in F006 prior to recycling? F006 is legitimately recycled through metals recovery? No more than 20,000 kg (44,092.452 lbs.) of F006 waste is accumulated on-site at any one time? Meet the management requirements of 40 CFR § 262.34(g)(4) (e.g. meets closure standards at 40 CFR §§ 265.111 & 265.114)? Note: Documents must show removal from Containment Buildings at least once every 180 days. 40 CFR § 262.34(g)	Comments:

Treatment, Storage, and Disposal

C N N/A P <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Photograph(s) †	1. Does the facility prevent the treatment, storage, or disposal of hazardous waste without a permit? See 40 CFR §§ 260.10, 261 & 262.34. Note: R18-8-270(B) and RCRA strictly prohibit the disposal of hazardous wastes without a permit. Disposal includes any release, discharge or dumping into the environment. Failure to properly respond to accidental spills is also considered disposal. Solid waste disposal is generally prohibited by ADEQ at any site that does not have "operational approval;" A.A.C. R18-8-270(B)(1)	Comments:
C N N/A P <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Photograph(s) †	2. Does the facility accumulate only in containers and/or tanks? Note: No evidence of uncontained residues on top/sides of drum or containers. Uncontained residues on floors, walls, ceiling, roof or secondary containment areas; spills to secondary containment areas, sumps, pits, trenches, etc. is disposal of hazardous waste. 40 CFR § 262.34(a)(1)	Comments:

Location:

Hazardous Waste 90-Day Storage Area

<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">†</p>	<p>1. Is there a "No Smoking" sign conspicuously placed wherever there is a hazard from ignitable or reactive hazardous waste?</p> <p>Note: Smoking and open flames must be confined in specifically designated areas - or entire site non-smoking/open flame</p> <p>A.A.C. R-18-8-262(L) referencing 40 CFR § 265.17(a)</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">†</p>	<p>2. Does the facility prevent disposal through: spills, overflow areas, berms, ramps, sumps, trenches, construction joints, expansion joints, water stops, coatings, liners, and other secondary containment?</p> <p>40 CFR §262.34(a)(4) referencing 40 CFR § 265.31</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">†</p>	<p>3. Does the facility have an internal communication or alarm system (i.e. intercom speaker, siren, fire alarm) capable of providing immediate emergency instruction to personnel either directly or through visual or voice contact with another employee, (<i>unless</i> such a device is not required under 40 CFR §265.32)?</p> <p>Note: When hazardous waste is being poured, mixed or otherwise handled, all personnel <u>must</u> have access to an internal alarm system.</p> <p>40 CFR §262.34(a)(4) referencing 40 CFR § 265.32(a) and 40 CFR § 265.34(a)</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">†</p>	<p>4. Does the facility have an external communications system; immediately available at operations areas capable of summoning emergency assistance from local police departments, fire departments, or State or local emergency response teams (i.e. phone or radio)?</p> <p>40 CFR §262.34(a)(4) referencing 40 CFR § 265.32(b)</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">†</p>	<p>5. If there is ever just one employee on the premises while the facility is operating, do they have immediate access to a device capable of summoning external emergency assistance?</p> <p>40 CFR §262.34(a)(4) referencing 40 CFR § 265.34(b)</p>	<p>Comments:</p>

(Hazardous Waste 90-Day Storage Area continued)

<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p>†</p>	<p>6. Does the facility have portable fire extinguishers, fire control equipment (including special extinguishing equipment, such as that using foam, inert gas, or dry chemical), spill control equipment, and decontamination equipment?</p> <p>40 CFR §262.34(a)(4) referencing 40 CFR § 265.32(c)</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p>†</p>	<p>7. Does the facility have water at adequate volume and pressure to supply water hose streams, or foam producing equipment, or automatic sprinklers, or water spray systems?</p> <p>40 CFR §262.34(a)(4) referencing 40 CFR § 265.32(d)</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p>†</p>	<p>8. Is there adequate aisle space for the unobstructed movement of staff and emergency equipment during business operations, weekly inspections and emergencies?</p> <p>40 CFR §262.34(a)(4) referencing 40 CFR § 265.35</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p>†</p>	<p>9. Are containers holding ignitable or reactive waste located at least 50 feet from the property line?</p> <p>40 CFR §262.34(a)(1)(i) referencing 40 CFR § 265.176</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p>†</p>	<p>10. Are all hazardous waste storage containers marked with the words "Hazardous Waste"?</p> <p>40 CFR § 262.34(a)(3)</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p>†</p>	<p>11. Do all 90-day hazardous waste storage containers have accumulation start dates?</p> <p>Note: LQGs must not store hazardous waste over 90 days.</p> <p>40 CFR § 262.34(a)(2)</p>	<p>Comments:</p>

(Hazardous Waste 90-Day Storage Area continued)

<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">†</p>	<p>12. Are all hazardous waste storage containers closed?</p> <p>Evidence of:</p> <ul style="list-style-type: none"> • Tight fitting lids • Vapor tight/liquid tight • Roll-off tarps secured <p>No evidence of:</p> <ul style="list-style-type: none"> • Lid not secured or missing • Gaskets, lid, bung, vent; damaged, missing • Ring missing • Ring not secured & bolted • Funnel not screwed in tight • Funnel lid not tight, closed • Open/loose bung or vent • Inappropriate vent, flash arrester, vacuum breaker, pressure relief <p>40 CFR § 262.34(a)(1)(i) referencing 40 CFR § 265.173(a) / A.A.C. R18-8-262 referencing A.A.C. R18-8-270(B)(1)</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">†</p>	<p>13. Are all hazardous waste storage containers in good condition?</p> <p>No evidence of:</p> <ul style="list-style-type: none"> • Leaking, spilling, off-gassing • Punctured, holes, broken • Metal corrosion, rust, pitting, thinning; inside & outside • Plastic cut, gouged, heat deformed, softened, thinned • Bulging, creasing, & denting (not restorable to original shape) • Metal fatigue from fire, bending, wear • Chimes separated, bent, open, damaged, unsealed • Body weld open, bent, damaged, defective • Rolling rings dented, creased damaged • Other: <p>Note: If not in good condition, transfer the hazardous waste from this container to a container that is in good condition or manage the waste in some other way that complies with the requirements.</p> <p>40 CFR § 262.34(a)(1)(i) referencing 40 CFR § 265.171</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">†</p>	<p>14. Is the container or liner compatible with the waste? (ex. Acids/water solutions in metal drums)</p> <p>40 CFR § 262.34(a)(1)(i) referencing 40 CFR § 265.172 / A.A.C. R18-8-262 referencing A.A.C. R18-8-270(B)(1)</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">†</p>	<p>15. Is hazardous waste placed in the same container with compatible wastes or other compatible materials?</p> <p>Note: Hazardous waste placed in washed containers that held an incompatible waste or material must be done in a manner so it does not generate/produce:</p> <ul style="list-style-type: none"> • Extreme heat or pressure • Fire or explosion • Violent reaction • Uncontrolled toxic mists, fumes, dusts, or gases in quantities to threaten human health • Uncontrolled flammable fumes or gases in quantities posing fire or explosion risk • Damage structural integrity of container or facility • Through other means threaten human health or the environment <p>40 CFR § 262.34(a)(1)(i) referencing 40 CFR § 265.177(a) & (b) / A.A.C. R18-8-262 referencing A.A.C. R18-8-270(B)(1)</p>	<p>Comments:</p>

(Hazardous Waste 90-Day Storage Area continued)

<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">↑</p>	<p>16. Are incompatible wastes and materials separated or protected by means of a dike, berm, wall or other device?</p> <p>40 CFR § 262.34(a)(1)(i) referencing 40 CFR § 265.177(c) / A.A.C. R18-8-262 referencing A.A.C. R18-8-270(B)(1)</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">↑</p>	<p>17. Is ignitable, reactive, or incompatible hazardous waste separated and protected from sources of ignition and reaction including, but not limited to:</p> <ul style="list-style-type: none"> • Ignition sources • Open flames/radiant heat • Smoking • Cutting and welding torches • Hot surfaces • Frictional heat • Spontaneous ignition; heat from chemical reaction • Sparks - Static • Sparks - Electrical • Sparks - Mechanical.(grinding, sawing, drilling) • Lightning <p>A.A.C. R-18-8-262(L) referencing 40 CFR § 265.17</p>	<p>Comments:</p>

Air Emission Standards for Hazardous Waste 90-day Storage Areas (if applicable)

<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">↑</p>	<p>1. Does the facility monitor:</p> <ul style="list-style-type: none"> • Subpart AA - Process vents on stills with ≥ 10 ppm organics (40 CFR § 265.1030) • Subpart BB - Pumps, compressors, vacuum pumps, valves, pressure relief valves with ≥ 10 % organics (40 CFR § 265.1050) • Subpart CC - containers and tanks > 26 gallon capacity with ≥ 500 ppm organics (40 CFR § 265.1080) <p>40 CFR § 262.34(a)(1)(i) & (ii)</p>	<p>Comments:</p>
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Location:

Hazardous Waste Satellite Accumulation Area

<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">↑</p>	<p>1. Are all hazardous waste satellite accumulation containers:</p> <ul style="list-style-type: none"> Located at or near point of initial generation? Under the direct control of the operator generating the waste? <p>40 CFR § 262.34(c)(1)</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">↑</p>	<p>2. Are all hazardous waste satellite accumulation containers at or below the 55-gallons limit (or 1-quart of acute hazardous waste) for any one waste stream at any one work station/location?</p> <p>40 CFR § 262.34(c)(1)</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">↑</p>	<p>3. Are all hazardous waste satellite accumulation container (s) marked with the words "Hazardous Waste" or other words that identify the contents of the container(s)?</p> <p>40 CFR § 262.34(c)(1)(ii)</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">↑</p>	<p>4. Are all hazardous waste satellite accumulation containers closed?</p> <p>Evidence of:</p> <ul style="list-style-type: none"> Tight fitting lids Vapor tight/liquid tight Roll-off tarps secured <p>No evidence of:</p> <ul style="list-style-type: none"> Lid not secured or missing Gaskets, lid, bung, vent; damaged, missing Ring missing Ring not secured & bolted Funnel not screwed in tight Funnel lid not tight, closed Open/loose bung or vent Inappropriate vent, flash arrester, vacuum breaker, pressure relief <p>40 CFR § 262.34 (c)(1)(i) referencing 40 CFR § 265.173(a) / A.A.C. R18-8-262 referencing A.A.C. R18-8-270(B)(1)</p>	<p>Comments:</p>

(Hazardous Waste Satellite Accumulation Area continued)

<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">†</p>	<p>5. Are all hazardous waste satellite accumulation containers in good condition?</p> <p>No evidence of:</p> <ul style="list-style-type: none"> • Leaking, spilling, off-gassing • Punctured, holes, broken • Metal corrosion, rust, pitting, thinning; inside & outside • Plastic cut, gouged, heat deformed, softened, thinned • Bulging, creasing, & denting (not restorable to original shape) • Metal fatigue from fire, bending, wear • Chimes separated, bent, open, damaged, unsealed • Body weld open, bent, damaged, defective • Rolling rings dented, creased damaged <p>Note: If not in good condition, transfer the hazardous waste from this container to a container that is in good condition or manage the waste in some other way that complies with the requirements.</p> <p>40 CFR § 262.34 (c)(1)(i) referencing 40 CFR § 265.171</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">†</p>	<p>6. Is the hazardous waste satellite accumulation container or liner compatible with the waste? (ex. Acids/water solutions in metal drums)</p> <p>40 CFR § 262.34 (c)(1)(i) referencing 40 CFR § 265.172</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">†</p>	<p>7. If 55-gallons/1-quart of acute hazardous waste is exceeded, are the hazardous waste satellite accumulation containers moved to the central accumulation area within 3 days?</p> <p>40 CFR § 262.34(c)(2)</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">†</p>	<p>8. Are hazardous waste satellite accumulation containers marked with the accumulation start date as the date the excess amount began accumulating?</p> <p>40 CFR §262.34(c)(2)</p>	<p>Comments:</p>

Location:

Small Quantity Handler (SQH) of Universal Waste Management

(For SQGs & LQGs)

<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">†</p>	<p>1. Does the facility prevent the on-site disposal, dilution or treatment of universal waste?</p> <p>Note: Dilution or treatment does not include: sorting, mixing, discharging, regenerating, or disassembling batteries; removing batteries from consumer products or removing electrolytes; removing thermostat ampules; or, responding to a release of universal waste. Sorting, mixing or handling of batteries is only conducted if the battery casing is not breached and remains intact. See 40 CFR § 273.13.</p> <p>40 CFR § 273.11 / A.A.C. R18-8-273</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">†</p>	<p>2. If mercury containing ampules are removed from thermostats, has the handler met ALL of the following:</p> <ul style="list-style-type: none"> • Ampules are removed in a manner that prevents breakage. • Removal is conducted over a containment device. • Spills or leaks are cleaned up immediately. • Removal is performed in a well ventilated, monitored environment. <p>Note: If the above conditions are not met, the facility may be required to obtain a permit.</p> <p>40 CFR § 273.13(c) / A.A.C. R18-8-273</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">†</p>	<p>3. Are universal waste batteries (a), pesticides (b), mercury-containing material (i.e. thermostats) (c), and lamps (d) placed in closed, structurally sound containers adequate to prevent breakage or a release to the environment?</p> <p>40 CFR § 273.13 / A.A.C. R18-8-273</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">†</p>	<p>4. Are all universal wastes labeled or marked "Waste" or "Used" followed by the specific type of universal waste handled or marked as "Universal Waste"?</p> <p>40 CFR § 273.14 / A.A.C. R18-8-273</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">†</p>	<p>5. Is universal waste dated from the date generated or received from another handler?</p> <p>Length of accumulation time may be demonstrated by ANY of the following:</p> <ul style="list-style-type: none"> • Mark or label each container with the earliest date the waste is generated or received. • Mark or label the individual item of waste with the date it was generated or received. • Maintain an inventory system identifying the date the waste was generated or received. • Place the universal waste in a specific accumulation area identified with the earliest date the waste was generated or received. • Use some other method that clearly demonstrates the length of accumulation time. <p>40 CFR § 273.15(c) / A.A.C. R18-8-273</p>	<p>Comments:</p>

(SQH Universal Waste Management continued)

<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">†</p>	<p>6. Is universal waste accumulated for no longer than one year from the date generated or received from another handler?</p> <p>Note: The generator will be a large quantity generator of universal waste if inventory exceeds 5,000 kg (11,025 lb) on site.</p> <p>40 CFR § 273.15(a) / A.A.C. R18-8-273</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">†</p>	<p>7. If there was a release of universal waste, were all releases of universal waste and other residues from universal wastes immediately contained?</p> <p>Note: Universal waste batteries (a), pesticides (b), mercury-containing material (i.e. thermostats) (c), and lamps (d) that are broken or show evidence of leakage or spillage must be placed in closed, structurally sound containers and managed accordingly. Wastes that are generated by handling or cleaning up spills of universal wastes must be managed according to hazardous waste or solid waste rules.</p> <p>40 CFR § 273.13 / A.A.C. R18-8-273</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Photograph(s)</p> <p style="text-align: center;">†</p>	<p>8. Are pesticides placed in a container, tank, transport vehicle or vessel that is closed, structurally sound, not leaking and compatible with the waste?</p> <p>Note: Containers, tanks, or transport vehicles of recalled pesticides must be additionally marked with the label that was on or accompanied the product when it was sold or distributed.</p> <p>40 CFR § 273.13(b)(4) / A.A.C. R18-8-273</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Copies</p> <p style="text-align: center;">†</p>	<p>9. Are employees trained on the proper handling and emergency procedures appropriate to the types of universal waste handled at the facility?</p> <p>40 CFR § 273.16 / A.A.C. R18-8-273</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Copies</p> <p style="text-align: center;">†</p>	<p>10. Does the facility send the universal waste to an appropriate recycler, destination facility, foreign destination or another handler?</p> <p>Note: Records for each shipment of universal waste sent off-site is highly recommended to show that the universal has been sent to an appropriate entity. The records could include:</p> <ul style="list-style-type: none"> • The name and address of the facility to which the waste was sent. • The quantity of each type of universal waste sent. • The date the shipment of universal waste left the facility. <p>40 CFR § 273.18 / A.A.C. R18-8-273</p>	<p>Comments:</p>

RECORDS REVIEW

Contingency Plan

				Contingency Plan	
C	N	N/A	P	<p>1. Is the contingency plan maintained at the facility?</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Copies</p> <p>40 CFR § 262.34(a)(4) referencing 40 CFR § 265.53(a) / A.A.C. R-18-8-262 referencing A.A.C. R-18-8-270(B)(1)</p>	Comments:
C	N	N/A	P	<p>2. Does the plan describe actions facility personnel must take to protect human health and environment in the event of a fire, explosion, or release, and specify when it will be implemented?</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Copies</p> <p style="text-align: center;">†</p> <ul style="list-style-type: none"> Immediately whenever there is a fire, explosion or release of hazardous waste constituents, which could threaten human health or the environment; 40 CFR § 265.51(b). Immediately whenever there is an imminent or actual emergency situation; 40 CFR § 265.56(a). Immediately whenever there is a release, fire or explosion; 40 CFR § 265.56(b). <p>Note: At minimum, ADEQ considers an Emergency to be: 1) Any fire, explosion or release threatening outside the facility; 2) Any release over the RQ's established under "CERCLA Superfund" guidelines (40 CFR § 302.4); 3) Any fire, explosion or release where outside assistance is necessary; or 4) Any fire, explosion or release where injuries or health effects have occurred to on-site workers or the public.</p> <p>40 CFR § 262.34(a)(4) referencing 40 CFR § 265.52(a)</p>	Comments:
C	N	N/A	P	<p>3. Does the Plan include the names, addresses, and phone numbers (office and home) of all persons qualified as emergency coordinator?</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Copies</p> <p style="text-align: center;">†</p> <p>Note: The primary coordinator must be listed first, and others must be listed in the order in which they will assume responsibility as alternates.</p> <p>40 CFR § 262.34(a)(4) referencing 40 CFR § 265.52(d)</p>	Comments:
C	N	N/A	P	<p>4. Does the contingency plan include a map of the facility, site plan or drawing?</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Copies</p> <p>40 CFR § 262.34(a)(4) referencing 40 CFR § 265.52(e) & (f)</p>	Comments:
C	N	N/A	P	<p>5. Does the Plan include an evacuation plan? Are evacuation routes accurately designated in contingency plan?</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Copies</p> <p style="text-align: center;">†</p> <p>Note: The evacuation plan must include signals to begin evacuation, evacuation routes, and alternate evacuation routes.</p> <p>40 CFR § 262.34(a)(4) referencing 40 CFR § 265.52(f)</p>	Comments:
C	N	N/A	P	<p>6. Does the Plan include a list of all required emergency equipment at the facility, including locations, descriptions and relevant capabilities?</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Copies</p> <p style="text-align: center;">†</p> <p>Note: The list must include what is also in the 90-day storage area.</p> <p>40 CFR § 262.34(a)(4) referencing 40 CFR § 265.52(e)</p>	Comments:
C	N	N/A	P	<p>7. Is there, at all times, an emergency coordinator on the premises or on call (able to reach the facility in a short period of time)?</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>Copies</p> <p style="text-align: center;">†</p> <p>The emergency coordinator must be thoroughly familiar with everything listed below:</p> <ul style="list-style-type: none"> All aspects of the contingency plan. All operations and activities at the facility. Location and characteristics of all waste. Location of all records. Layout of the entire facility. <p>Note: The emergency coordinator must have the authority to commit the resources needed to carry out the contingency plan.</p> <p>40 CFR § 262.34(a)(4) referencing 40 CFR § 265.55</p>	Comments:

(Contingency Plan continued)

C	N	N/A	P	<p>8. For any release, fire or explosion, does the plan describe the actions the emergency coordinator must take to:</p> <ul style="list-style-type: none"> • Activate internal facility alarms or communication systems, where applicable, to notify all facility personnel and notify appropriate State or local agencies with designated response roles if their help is needed. • Immediately identify the exact character, exact source, amount and real extent of any released materials. • Assess possible hazards to human health or the environment, considering direct and indirect effects (e.g., toxic, irritating and asphyxiating gases; surface water.). • Immediately notify appropriate authorities if evacuation of local area may be advisable. • Be available to assist appropriate officials. • Immediately notify the ADEQ Emergency Response Unit (602) 771-2330 or (800) 234-5677 and notify either the on-scene government coordinator for the geographical area or the National Response Center (800) 424-8802 (A.A.C. R18-8-265(G)). • Provide for treating, storing, or disposing of recovered waste, contaminated soil or surface water, or any other resulting material immediately after the emergency? • Etc. (see 40 CFR § 265.56) <p>40 CFR § 262.34(a)(4) referencing 40 CFR § 265.56</p>	Comments:
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Copies †</p>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>9. Is the contingency plan sufficiently designed to minimize hazards to human health and the environment from fires, explosions or any release of hazardous waste or constituents?</p> <p>Note: The facility may use another plan that incorporates hazardous waste requirements, per 40 CFR § 265.52(b). Any release at minimum includes any release of hazardous waste outside a containment area (diked or bermed concrete floor, basin or other structure), any release over 55 gallons or involving more than one drum, any release of over 1 kg (2.2 lbs.) of acutely toxic hazardous waste or any release of over 1 pound for tanks.</p> <p>40 CFR § 262.34(a)(4) referencing 40 CFR § 265.51 & 265.52 / A.A.C. R-18-8-262 referencing A.A.C. R-18-8-270(B)(1)</p>	Comments:
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Copies †</p>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>10. Was the plan submitted to all police and fire departments, and State and local emergency response teams that may be called upon? The plan must specify whom to submit it to. The facility must have copies of the transmittal letters.</p> <p>40 CFR § 262.34(a)(4) referencing 40 CFR § 265.53(b)</p>	Comments:
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Copies †</p>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>11. Does the Plan include descriptions or arrangements agreed to by police and fire departments, hospitals, contractors, and State and local emergency response teams?</p> <p>40 CFR § 262.34(a)(4) referencing 40 CFR § 265.52(c)</p>	Comments:
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Copies †</p>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>12. Have there been any changes to the contingency plan that need to be reviewed and amended?</p> <p>40 CFR § 262.34(a)(4) referencing 40 CFR § 265.54</p>	Comments:
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Copies †</p>	

Personnel Training

C N N/A P <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Copies †	1. Does the facility maintain the following documents and records at the facility: <ul style="list-style-type: none"> The job title for each position at the facility related to hazardous waste management, and the name of the employee filling each job (d)(1); A written job description for each position. This description must include the requisite skill, education, or other qualifications, and duties of facility personnel assigned to each position (d)(2); A written description of the type and amount of both introductory and continuing training that will be given to each person filling a position (d)(3); Records that document that the required training or job experience has been given to, and completed by, facility personnel (d)(4). <p>Note: Training records on current personnel must be kept until closure of the facility. Training records on former employees must be kept for at least three years from the date the employee last worked at the facility (e).</p> <p>40 CFR § 262.34(a)(4) referencing 40 CFR §§ 265.16 / A.A.C. R18-8-262 referencing A.A.C. R18-8-270(B)(1)</p>	Comments:
C N N/A P <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Copies †	2. Did facility personnel successfully complete a program of classroom instruction or on-the-job training that teaches them to perform their duties in a way that ensures the facility's compliance with the requirements of 40 CFR § 265.16 for handling hazardous waste (1)? <p>Note: This program must be directed by a person trained in hazardous waste management procedures, and must include instruction which teaches facility personnel hazardous waste management procedures (including contingency plan implementation) relevant to the positions in which they are employed (2).</p> <p>40 CFR § 262.34(a)(4) referencing 40 CFR § 265.16(a) / A.A.C. R18-8-262 referencing A.A.C. R18-8-270(B)(1)</p>	Comments:
C N N/A P <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Copies †	3. Did facility personnel successfully complete the training program within six months after the date of their employment or assignment to a facility, or to a new position at a facility, whichever is later? <p>Note: Employees hired after the effective date of these regulations must not work in unsupervised positions until they have completed the training requirements.</p> <p>40 CFR § 262.34(a)(4) referencing 40 CFR § 265.16(b) / A.A.C. R18-8-262 referencing A.A.C. R18-8-270(B)(1)</p>	Comments:
C N N/A P <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Copies †	4. Did facility personnel take part in an annual review of the initial training? <p>40 CFR § 262.34(a)(4) referencing 40 CFR § 265.16(c) / A.A.C. R18-8-262 referencing A.A.C. R18-8-270(B)(1)</p>	Comments:

Inspection Checklists

C N N/A P <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Copies †	1. Does the facility keep weekly inspections with written logs of the inspections of container, tank, drip pad, and containment building areas and for the containers, tanks, and other equipment located in these storage areas looking for leaks and deterioration caused by corrosion and other factors? <p>The written log shall be kept for three years from the date of the inspection and must be filled in after each inspection and include the following information:</p> <ul style="list-style-type: none"> Inspection date Inspector's name Inspector's signature Observation remarks or corrections made <p>Note: If deficiencies are found, then facility may not comply with duty to inspect, log, keep records, and train staff.</p> <p>A.A.C. R-18-8-262(M) referencing 40 CFR § 262.34(a)(1), 265.174, 265.195, 265.444, and 265.1101(c)(4)</p>	Comments:
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Manifests

C N N/A P <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Copies †	1. Has the facility prepared manifest(s) for transporting hazardous waste off site? Note: Manifest not required for delivery to contiguous properties. 40 CFR § 262.20 (a) & (f)	Comments:
C N N/A P <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Copies †	2. Does the facility comply with the requirements for using manifests and sending one copy of each manifest, completed and signed by the generator, transporters and TSD, to ADEQ within 45 days of the end of the month of shipment? 40 CFR § 262.20 et seq. (40 CFR § 262 Subpart B) / A.A.C. R18-8-262(F)	Comments:
C N N/A P <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Copies †	3. Has the Generator kept a copy of each manifest for 3 years? 40 CFR § 262.23(a)(3) referencing 40 CFR § 262.40(a)	Comments:
C N N/A P <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Copies †	4. Are manifested shipments made every 90 days? Note: The generator cannot store hazardous waste for longer than 90 days. If storing for more than 90 days, the generator must obtain a 30 day extension from ADEQ. 40 CFR § 262.34(a)	Comments:
C N N/A P <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Copies †	5. Has the facility's hazardous waste shipment ever been rejected by the transporter, or treatment, storage or disposal facility? Note: If a hazardous waste shipment has been rejected, did the facility implement an alternate shipping plan or instruct the return of the hazardous waste? 40 CFR § 262.20(d)	Comments:
C N N/A P <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Copies †	6. Has the generator ever shipped hazardous waste to a facility that is not authorized to receive hazardous wastes? A.R.S. 49.925.A.2	Comments:
C N N/A P <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Copies †	7. In lieu of manifests, is the hazardous waste reclaimed under a batch tolling contract with type and frequency of shipment specified? 40 CFR § 262.20(e)	Comments:

Land Disposal Restrictions (LDRs)

<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p style="text-align: center;">Copies</p> <p style="text-align: center;">†</p>	<p>1. Does the facility keep a copy of the LDR forms (usually with the manifest) for 3 years?</p> <p>40 CFR § 268.7(a)(8)</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p style="text-align: center;">Copies</p> <p style="text-align: center;">†</p>	<p>2. Has the facility identified all hazardous wastes subject to the LDRs including characteristic hazardous wastes that no longer meet the characteristic?</p> <p>40 CFR § 268.1</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p style="text-align: center;">Copies</p> <p style="text-align: center;">†</p>	<p>3. Is the waste subject to special prohibitions or exclusions for specific wastes (dyes and/or pigments production, wood preserving, dioxin, certain toxicity characteristic metals, lead slag, petroleum refining, vacated ignitable or corrosive, coke, aluminum potliner and carbamate wastes)?</p> <p>40 CFR § 268.20 et seq. (40 CFR § 268 Subpart C)</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p style="text-align: center;">Copies</p> <p style="text-align: center;">†</p>	<p>4. Does the facility make the proper One-time Notification with the initial shipment of waste to the Treatment, Storage or Disposal facility?</p> <p>Notification Includes:</p> <ul style="list-style-type: none"> • EPA Waste Numbers and Manifest Numbers. • Not Prohibited statement. • Subject to LDR statement. • Constituents of Concern listed for F001-F005, F039. • Underlying Haz Constituents listed for D wastes. • List not necessary if all constituents will be treated and monitored. • Wastewater or Non-wastewater category specified. • Subdivisions within waste code specified; e.g. D003 reactive cyanide. • Waste analysis data (when available). • Date subject to prohibition. • Hazardous Debris Contaminants Subject to Treatment are listed and being treated per 40 CFR §§ 268.45(a)(2), (a)(4) • Soil subject to LDRs per 40 CFR § 268.49(a) • Constituents subject to treatment listed. • Does/Does not contain Listed HW. • Does/Does not contain Char HW. • Is subject to/complies with Soil Treatment Standards. • Certification/signed statement needed. <p>Note: If the waste changes a new Notice to the TSD must be made.</p> <p>40 CFR § 268.7(a)(2), (3), (4), & (9)</p>	<p>Comments:</p>
<p>C N N/A P</p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p style="text-align: center;">Copies</p> <p style="text-align: center;">†</p>	<p>5. Does the facility have a written waste analysis plan (WAP) if the facility is managing and treating prohibited waste or contaminated soil in tanks, containers, or containment buildings regulated under 40 CFR § 262.34 to meet applicable LDR standards (found at 40 CFR 268.40)?</p> <p>40 CFR § 262.34(a)(4) referencing 40 CFR § 268.7(a)(5)</p>	<p>Comments:</p>

Waste Minimization and Pollution Prevention Plan

C N N/A P <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Copies †	1. Does the facility certify that one of the waste minimization certification statements in 40 CFR § 262.27 is true? The certification is found on the hazardous waste manifest. The generator must sign the manifest certification by hand. 40 CFR § 262.23(a), 262.27, & Appendix Item 15	Comments:
C N N/A P <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Copies	2. Does the facility describe in their Annual Report to ADEQ their efforts to reduce volume and toxicity of wastes generated? A.A.C. R18-8-262(H)	Comments:
C N N/A P <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Copies †	3. Does the facility have a Pollution Prevention Plan on file with ADEQ? Pollution Prevention Plans are required by A.R.S. 49-963 for large quantity hazardous waste generators. Note: The plan is excluded if episodic, accidental or remediation related release or occurrence. A.R.S. 49-963	Comments:

Incident Reports

C N N/A P <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Copies †	1. Has the facility ever had a release, fire or explosion? Did the emergency coordinator, or designee, immediately notify the ADEQ Emergency Response Unit (602) 771-2330 or (800) 234-5677 and either the on-scene government coordinator for the geographical area or the National Response Center (800) 424-8802? The report shall include the following: <ul style="list-style-type: none"> Name, address, and telephone number of the reporter; Name and address of the facility; Time and type of incident (e.g. release, fire); Name and quantity of material(s) involved, to the extent known; The extent of injuries, if any; The possible hazards to human health, or the environment, outside the facility. 40 CFR § 262.34(a)(4) referencing 40 CFR § 265.56(d) / A.A.C. R18-8-265(G)	Comments:
C N N/A P <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Copies †	2. Has the facility noted the time, date, and details of any incident that required implementing the contingency plan in the operating record? And has the facility submitted a written report on the incident to ADEQ within 15 days of the incident? The reports must include: <ul style="list-style-type: none"> Name, address, and telephone number of the owner or operator; Name, address, and telephone number of the facility; Date, time, and type of incident (e.g. fire, explosion); Name and quantity of material(s) involved; The extent of injuries, if any; An assessment of actual or potential hazards to human health or the environment, where this is applicable; and Estimated quantity and disposition of recovered material that resulted from the incident. Note: Requests may be made for copies of 15-day written reports, any operating logs with records of spills and incidents, including those requiring fire department or 9-1-1 assistance. 40 CFR § 262.34(a)(4) referencing 40 CFR § 265.56(i)	Comments: