

ATTACHMENT I

RECORD KEEPING AND REPORTING

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ATTACHMENT I

Record Keeping and Reporting

This section presents information on record keeping and reporting to support 40 CFR 264.602, which specifies reporting requirements for miscellaneous units, and 40 CFR 264, Subpart E.

I.1 Operating Record

A written operating record will be maintained for the MTR. The following information will be included in the operating record:

- Description and quantity of explosive wastes received and method and date of thermal treatment.
- Description and quantity of residue generated, sampling and analysis results, and date and location of disposal.
- Records of all residues and soils chemical analyses.
- Summary reports of any incidents requiring implementation of the Contingency Plan.
- Inspection records (for three years from date of inspection).

All records and plans will be maintained at CEODU and will be made available at all reasonable times for inspection by ADEQ and/or furnished upon request to ADEQ.

I.2 MTR Reports

The following reports will be prepared and submitted to ADEQ:

- Quarterly Progress Reports
- Annual Waste Management Performance Report (Submitted by March 1st of each year)
- Annual Verification of Waste Analysis and Waste Minimization Certification Report (Submitted by March 1st of each year)
- Annual Soil and Quarterly Groundwater Sampling Report in accordance with the Sampling and Analysis Plan for Soil and Groundwater Monitoring (Exhibit C-4) (Submitted no less frequently than once per year)

These reports will include the following information:

- Facility identification

- Identification of each explosive waste generator from which wastes were received during the year.
- A description and quantity of explosive wastes received from each generator.
- The method and date of thermal treatment for explosive wastes.
- Certification.

I.3 Additional Reports

Additional reports to be submitted will include incidences of releases, fires, or explosions requiring implementation of the Contingency Plan and documentation of facility closure.