



Special Waste Receiving Facility Inspection Report

Facility Name: _____ Insp. Date: _____ Insp. ID: _____
 Facility Address: _____ Time In: _____ Time Out: _____
 Owner/Operator: _____ Phone: _____ Email: _____
 Inspection Type: Routine Follow-up Complaint Multimedia Other _____
 Hours: _____
 Special waste shipper: _____ Frequency of special waste shipments: _____
 Final Destination/landfill special waste is taken to: _____
 Facility Representative(s): _____ ADEQ Representative(s): _____
 Inspection Report Presented to: _____
(Name & Title) (Signature)

Yes	No	N/A	P*	A.R.S. § 49-851 et al. Facility Operations:	Comments:
				Does the facility have a Dept-approved facility plan on file and have a copy on site? If so, list approval date	
				Does the facility have a Dept-approved operation plan on file and have a copy on site?	
				Does the operational plan include: General description of daily operations, processes, techniques and/or methods employed at the facility.	
				Does the plan reflect current operations?	
				Is the Special Waste Management Plan included?	
				Is the PCS operational plan included?	
				Is the facility in compliance with permit filing requirements?	
				Is excavated petroleum contaminated soil (PCS) screened to remove aggregates?	
				Are the quarterly special waste management fees paid on time and up to date?	
				Is shredder fluff accepted?	
				Is PCS accepted?	
				Does the facility conduct weekly inspections for irregularities and malfunctions?	
				Has the special waste been sampled in accordance with the B.M.P's sampling procedure?	
				Is the special waste covered or otherwise managed to prevent wind dispersal?	
				Is the PCS placed in 18 to 24 inch thick lifts?	
				Is public access controlled at the treatment area?	
				A.R.S. § 49-851 et al. & AAC R18-13-1307 et al. Shredder Fluff (Residue)	
				Is shredder residue being stored at generation site for 90 days or less?	
				Is the shredder residue on a surface with a permeability of 1x10 ⁻⁷	
				A.R.S. § 44-1303 & § 44-1304.01 PCS:	
				Is the facility documenting the incoming source of PCS?	
				Does the facility employ a method to make sure that the incoming PCS is not hazardous?	
				Does the facility maintain records of post-treatment care?	
				Are the PCS piles tilled and nutrients added to promote biodegradation? If yes, see comment for frequency	

A.R.S. § 44-1303 & § 44-1304.01				Run On/Run Off:	
				Are there operable and maintained run on/run off systems in place?	
				Does the facility's system operate under a storm water management plan?	
				Does the PCS treatment area have perimeter channels to prevent run on?	
				Are the perimeter channels constructed according to the facility plan?	
				Do the perimeter drainage channels appear to be unclogged?	
				Does the run off collection pond contain and hold the runoff?	
				Is the run off collection pond lined?	
				Does the run off pond appear well maintained?	
A.R.S. § 44-1303 & § 44-1304.01				Record Keeping and Reporting:	
				Does the facility maintain records and make them available for review?	
				Does the facility record the date when accumulation of shredder residue begins?	
				Do the records include documentation of the treatment area's condition?	
				Does the facility keep records of spill incidents which result in PCS?	
				Does the facility have any records of activation of the Contingency Plan?	
				Are special waste annual reports being submitted to ADEQ by March 01 of each year that contained the following from the preceding year: Shipping description of each PCS waste and volume or weight of each type of PCS waste received.	

* P: Photographs are available upon request