

Frequently Asked Questions

1. **When is it I required to submit an application to ADEQ to construct a sewer line project?**

The rules require that all sewage collection system construction projects that meet the criteria listed below, must be submitted to ADEQ for review and approval prior to initiating construction:

- a. If the sewer flows are greater than 3,000 gallons per day (except when a gravity sewer line conveys sewage from a single building drain directly to an interceptor, collector sewer, lateral, or manholes regardless of daily design flow), or
- b. If the sewer construction project includes a manhole, or
- c. If the sewer construction project includes a force main or lift station serving more than one dwelling.

2. **Where do I file my application?**

There are some counties and cities that are delegated to process and issue certificates for 4.01 General Permits for sewage collection systems. The list of agencies can be found in the [delegation summary agreement document](#).

3. **Where do I submit an application for federal or state facilities?**

All applications for federal or state facilities are to be submitted to the ADEQ offices in Phoenix for design review regardless if they are located in a delegated agency.

4. **Do I need an Arizona Registered Professional Engineer to complete the application?**

An Arizona Registered Professional Engineer is required to seal, sign, and date the design report, specifications, construction drawings and any other supporting engineering documents. The application can be completed by the engineer but the Applicant shall sign the application.

5. **How long will it take for Arizona Department of Environmental Quality to review my application and issue the license?**

The review time will vary depending on project reviewers work load and the quality of the submittal. The department has to review an application and issue a decision within a licensing time frame. The licensing time frames are set in rule in [the Arizona Administrative Code](#) and are [summarized here](#).

6. **What are the standards and rules governing the installation of a sewage collection system?**

Generally speaking, all engineering standards for sewage collection systems are incorporated into the Arizona Administrative Code, Title 18, Chapter 9, with a majority of the engineering requirements listed in R18-9-E301.

7. **Can I submit construction drawing, specifications, or other supporting documents that are “Not for Construction” or are “Preliminary”?**

No. Documents that are submitted should as part of a complete application package, shall be final plans ready for construction (R18-9-E301(C)(4)).

8. **What is the size for construction drawings?**

Construction drawings should be submitted as 4 copies sized 2' x 3' and **folded**. Rolled plans may not be accepted and will be returned to the applicant.

9. **Can I get a 4.01 General Permit for my sewage collection system even though the downstream collection system does not have a General Permit yet?**

No. The downstream collection system shall have received their certificate prior to the upstream system receiving their certificate.

10. **Can I receive an extension to the two year limit of the Construction Authorization?**

An extension is NOT issued for any Construction Authorizations. If two years have elapsed from the issuance of the CA the applicant is no longer authorized to continue construction, and the applicant must reapply with a new application form and fees. Once the new CA has been issued, the applicant is authorized to continue construction.