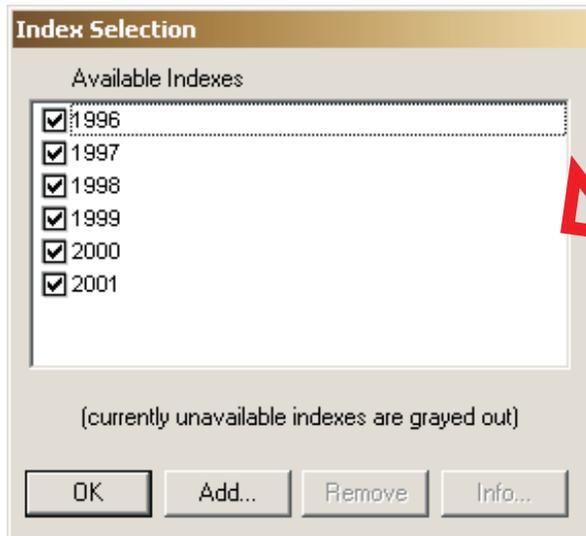


# Final Administration Documents

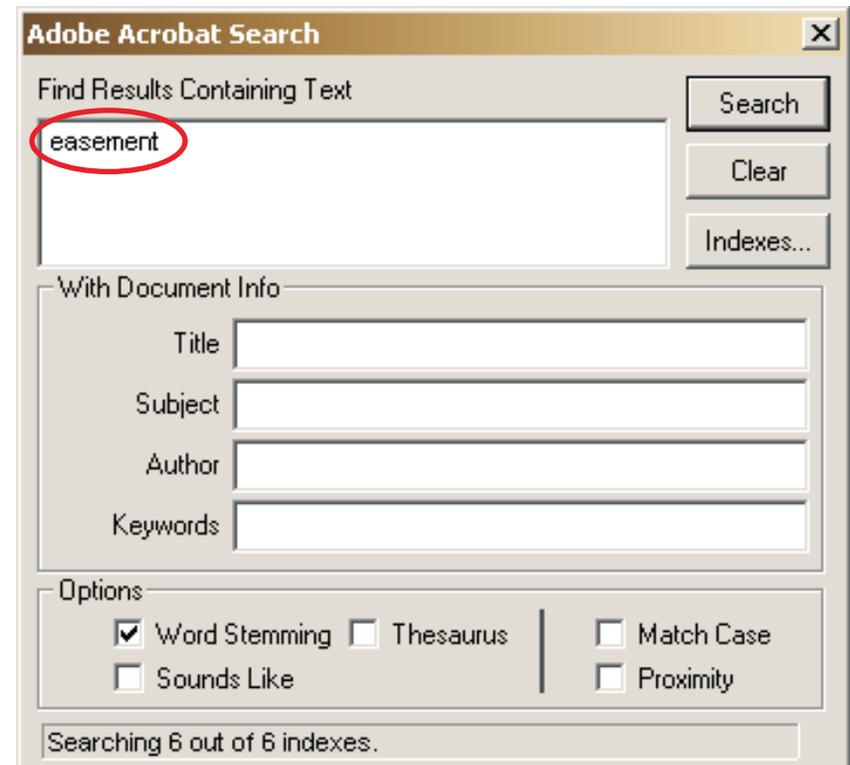


To search documents with Adobe Acrobat Reader Perform the following:



**1** Select one or more of the indexes you wish to search. Deselect indexes you do not want to search..

Catalog indexes for the ADEQ project are by *year*



**2** You can perform full content search on any of the PDF files in the selected Indexes.

NEXT

# Final Administration Documents

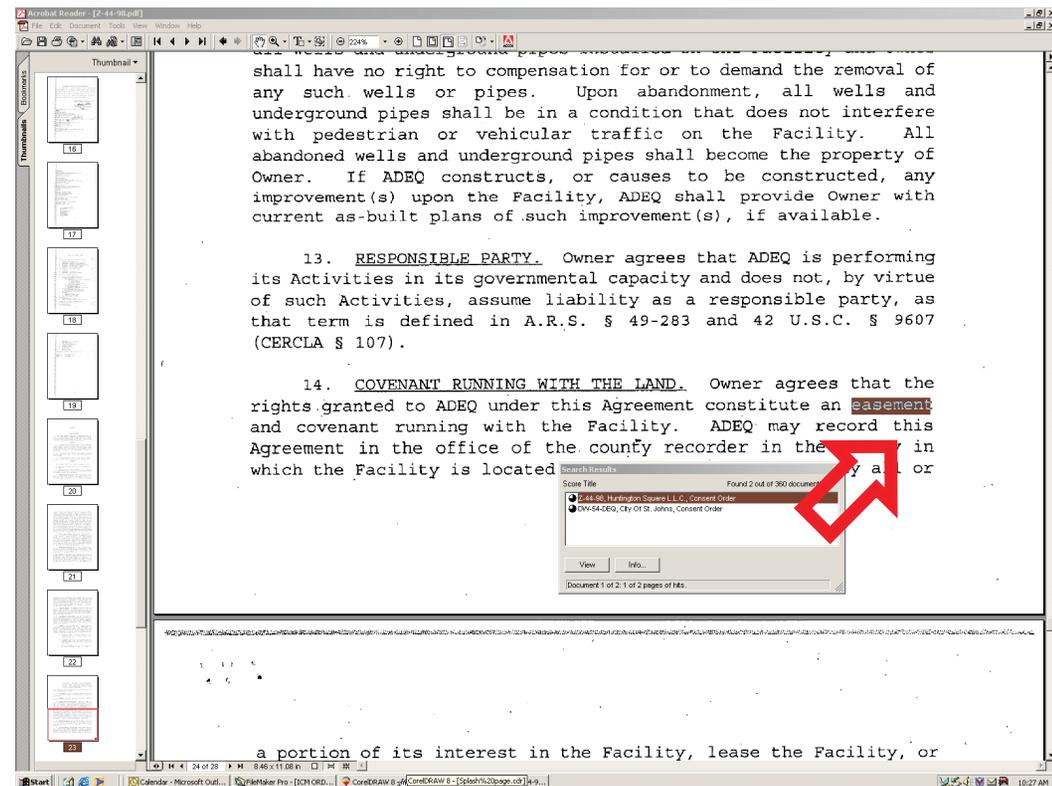


**Arizona**  
Department of Environmental Quality



**3** Choose the document to view and double click or hit the “View” button.

**4** Document chosen will launch, navigate to the first page with text content and highlight searched text.



NEXT

# Final Administration Documents



**5** You can perform search on the metadata entered in the General Information fields.

For the ADEQ Project the fields represent the following:  
Title: **docket #, name, and type of document.**  
Subject: **docket #**  
Author: **name**  
Keywords: **type of document**

Adobe Acrobat Search

Find Results Containing Text

Search

Clear

Indexes...

With Document Info

Title

Subject

Author Sedona

Keywords

Options

Word Stemming  Thesaurus  Match Case

Sounds Like  Proximity

Searching 6 out of 6 indexes.

Search Results

Score Title Found 3 out of 360 documents.

- P-25-96, Sedona Real Inn, Consent Order
- P-26-96, Hampton In WWTF Sedona, Consent Order
- P-90-97, Sedona Courthouse Plaza WWTP, Consent Ord

View Info...

J:\AZ\_ADEQ\_Final\_Admin\_Docs\40\_Release\47\_CDBuild\CD1\1996\P-25-96.pdf

**6** Search for a title of a document with the word “Sedona” returns hit list of 3 documents. Double click the document to launch to first page.

Back to Start