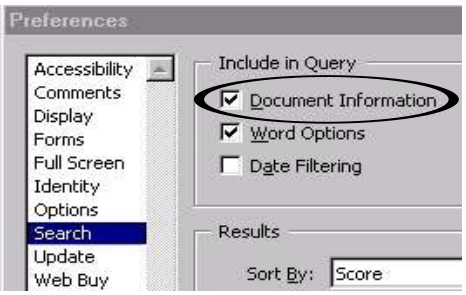
Instructions - Final Administrative Documents Setup

1) Open Acrobat Reader 5.0

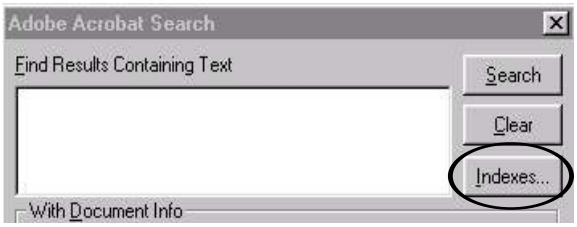
2) Select Edit -> Preferences

3) Select “Search”
   Check “Document Information”
   Click “OK”



4) Click the Search Button

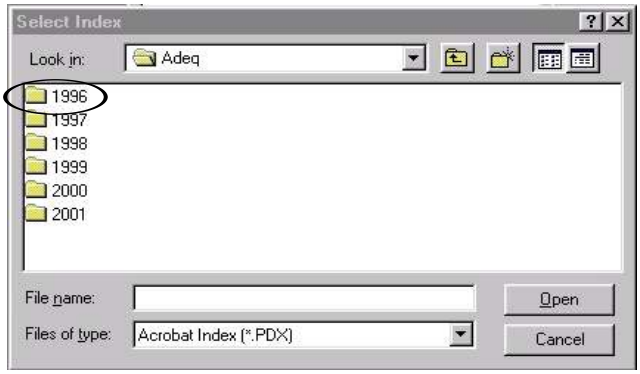
5) Click “Indexes”



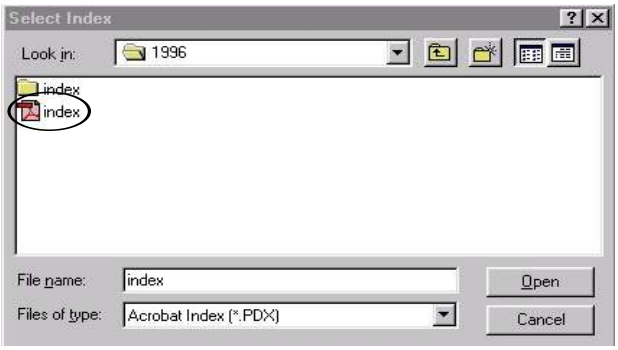
6) Click “Add”

7) Browse to “C:\ADEQ”
   (or other directory specified
   during download)

8) Select “1996"



9) Select “index.pdx”



10) Repeat Steps 6) through 9) for 1997, 1998, 1999, 2000, 2001