



Douglas A. Ducey  
Governor

# ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY



Misael Cabrera  
Director

1110 West Washington Street, Suite 127, Phoenix, Arizona 85007-2953  
(602) 771-3950 [www.azdeq.gov](http://www.azdeq.gov)

## Fleet Station Permit (A.A.C. R18-2-1019; LTF rule table 4, category 1)

This license is subject to license time frames (LTF) statute (A.R.S. §§ 41-1072 through 41-1079) and rule (A.A.C. R18-1-501 through R18-1-525). The following are the steps that an applicant must take in order to obtain this license:

1. Determine if this is the license you wish ADEQ to grant you.
2. Complete the enclosed application form. **Type or Print** all entries. The application must be signed by one of the following: The owner(s) of an individual business or partnership; a corporate officer of a corporation; Transportation Manager of a government agency or school district.
3. Complete the fleet agent authorization form. You are required to identify a fleet agent before ADEQ can consider your application for a fleet station permit. The fleet agent must be a person who is employed by the fleet, has passed the fleet agent examination, and who is in charge of day to day operations of the fleet station. In the Phoenix and Tucson areas tests are administered Monday through Friday, between 8:00am and 2:00pm, at the addresses printed at the bottom of the application. In the Phoenix area, tests are administered by **appointment only**, please call to schedule an appointment. **A completed agent authorization must be on file for agent license to be issued.**
4. Return the completed application to the appropriate address printed on the application.
5. Respond promptly to all requests for additional information by ADEQ during the application review process.

Licensing Time Frames requirements for this license are:

Administrative Completeness Review Time Frame	15 Business Days
Substantive Review Time Frame	<u>21 Business Days</u>
Overall Time Frame	36 Business Days

The LTF rule provides for a time frame suspension under certain limited circumstances to allow an applicant the opportunity to correct an application deficiency rather than face a summary denial under LTF statute. Please refer to the rule for more information.

Should you need additional information or assistance during the permit process call (602) 771-3959 in the Phoenix area, or (520) 628-5651 in the Tucson area.

Vehicle Emissions Inspection, Phoenix  
1110 W. Washington Street, Suite 127 Phoenix, AZ 85007  
(602) 771-3950

Vehicle Emissions Inspection, Tucson  
4040 East 29<sup>th</sup> Street, Tucson, AZ 85711  
(520) 628-5651



**ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY  
AIR QUALITY VEHICLE EMISSIONS**

**FLEET VEHICLE EMISSIONS INSPECTION STATION APPLICATION**

**Return completed application to:**

Vehicle Emissions Inspection -Phoenix  
1110 West Washington Street Suite 127  
Phoenix, AZ 85007-2953

**OR**

Vehicle Emissions Inspection-Tucson  
4040 East 29<sup>th</sup> Street  
Tucson, AZ 85711-6199

PURSUANT TO ARS § 49-546, APPLICATION IS HEREBY MADE FOR A FLEET VEHICLE EMISSIONS INSPECTION STATION.

PERMIT NAME:		
PERMIT ADDRESS:	CITY:	ZIP+4
NAME OF BUSINESS:		
MAILING ADDRESS:	CITY/ST:	ZIP+4
PHONE NUMBER	FAX NUMBER	E-MAIL ADDRESS

**APPLICANT IS:**  INDIVIDUAL,  PARTNERSHIP,  CORPORATION & LLC  GOVERNMENT AGENCY

**APPLICATION IS FOR:**

**TYPE OF BUSINESS:**

**PERMIT FOR THE INSPECTION OF NON-DIESEL VEHICLES REQUIRING:**

- |  |   |
|--|---|
| <input type="checkbox"/> IDLE, TAMPERING & GAS CAP         | <input type="checkbox"/> IDLE, 2500RPM UNLOADED, TAMPERING, & GAS CAP |
| <input type="checkbox"/> ON-BOARD DIAGNOSTIC II & GAS CAP  | <input type="checkbox"/> TRANSIENT LOADED, EVAP PRESSURE, & GAS CAP   |
| <input type="checkbox"/> IDLE, LOADED, TAMPERING & GAS CAP | <b>FOR SPECIFIC PERMIT REQUIREMENT REFER TO FLEET HANDBOOK</b>        |

**PERMIT FOR THE INSPECTION OF DIESEL VEHICLES REQUIRING:**

- |  |   |
|--|---|
| <input type="checkbox"/> LOADED DIESEL & TAMPERING | <input type="checkbox"/> SNAP-ACCELERATION DIESEL & TAMPERING |
|--|---|

Read and initial the One (1) applicable statement below,

\_\_\_\_\_ I am in charge of the day to day operations of the fleet vehicle emissions inspection station and agree to meet the "Fleet Agent" examination requirement prior to the issuance of permit.

\_\_\_\_\_ I am not in charge of the day to day operations of the fleet vehicle emissions inspection station and I agree to employ and designate a "Fleet Agent" who will meet the examination requirement prior to the issuance of permit.

By signing this application, the applicant agrees to provide information to the Department as may be prescribed by the Director.

Signature (see accompanying instruction sheet for signatory requirement)

Print Name & Title