



**State of Arizona**  
*Arizona Department of Environmental Quality*  
**Employee Recognition Program**  
**Donation Acknowledgment and Receipt**

<b>*Name of Donor or Donor Agent:</b>			
<b>*Organization Name, If Applicable:</b>			
<b>Street Address:</b>			
<b>City, State and Zip Code:</b>			
<b>Phone:</b>		<b>Fax:</b>	( )
<b>Donor's Federal Tax Identification Number:</b>			
<b>*Description of Item(s) Donated:</b>		<b>*(Estimated) Value:</b>	
		<b>*Total (Estimated) Value:</b>	
<b>Terms and Conditions.</b>			
<p style="text-align: center;"> <i>All donations are to be used in manners consistent with the Employee Recognition Program of the Arizona Department of Environmental Quality. Donor acknowledges that the donations of other than cash may be sold for a profit or otherwise disposed of or utilized in a manner consistent with the Arizona Department of Environmental Quality Employee Recognition Program. Donations are accepted with the understanding that they are non-refundable, carry no time limit or expiration date, have been freely given, and that their acceptance creates no corresponding obligation on the part of the State of Arizona, its agencies, divisions or departments or agents and employees thereof.</i> </p>			
<b>*Signature of Receiving Employee:</b>			
<b>*Printed Name of Receiving Employee:</b>			
<b>*Title</b>		ADEQ Employee Recognition Fund Treasurer	
<b>*Date</b>			

In the event that the source of the donated items or funds is a fund raising event sponsored by State Employees or State Agencies, only those items preceded by an asterisk(\*) need be completed

***Thank You for Your Support!***